

IO5 Pilot and Testing Guide

Stage 1

Train 2 members of staff and 2 students in mediation techniques using the resources from IO3 (the written training guide) & IO4 (the partner videos)

Trainees from Stage 1 to evaluate the resources and give feedback. Adjust/amend the resources where necessary.



Stage 2

The members of staff and students trained in stage 1 to train a further 2 members of staff and 2 students in mediation techniques using the resources from IO3 (the written training guide) & IO4 (the partner videos)

Trainees from Stage 2 to evaluate the resources and give feedback. Adjust/amend the resources where necessary.



Stage 3

The two members of staff from Stage 2 to further train a further two members of staff each in mediation techniques using the resources from IO3 (the written training guide) & IO4 (the partner videos)

Trainees from Stage 3 to evaluate the resources and give feedback. Adjust/amend the resources where necessary.

What you should complete & evidence to gather

What you should have completed	Evidence paper work	Template/evidence supplied by (drop box)
8 members of staff trained in mediation	Signed attendance registers (document IO5/1)	Hungary
4 students trained in mediation	Signed attendance registers (document IO5/1)	Hungary
Confirmation of competence in mediation for all the staff and students trained (8 staff and 4 students)	A certificate of competence in mediation	UK
Trainee evaluations of resources developed for IO3 & IO4 after each stage (both staff and students)	Evaluation Questionnaire collecting both qualitative and quantitative data.	Hungary
Visual evidence of training that took place	Photographs or video evidence	All partners
Amendments that were made to the resources after each evaluation stage and how the process went	Short summary report based on the experience of each partner when piloting the resources using IO3 & 4	All partners - each partner to produce a short summary report based on the evaluations, amendments where relevant and the general process
Combined report	Combined report and analysis based on the summary reports from each partner.	Hungary